

**Town of Robbinsville  
Board Meeting Minutes  
April 6, 2022  
Town Hall**

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Shaun Adams at 1:00 PM at the Town Hall on April 6, 2022.

**Council present:** Brian Johnson, Debbie Beasley, Kenneth Hyde

**Approval of Agenda:**

Debbie Beasley made a motion to add advertisement for Concert/Car Show/Poker Run as item #21 to New Business. Brian Johnson seconded the motion. Vote unanimous.

**Approval of meeting minutes:**

Debbie Beasley made a motion to approve the March 2, 2022 Public Hearing & Regular Board meeting. Brian Johnson seconded the motion. Vote unanimous.

**Public Comment:**

The Board did not open public comment, there was no public comment. Brian Johnson made a motion to close public comment. Debbie Beasley seconded the motion. Vote unanimous

**Old Business:**

**RHS Softball field waterline - update:**

Mayor Adams stated that the maintenance department is waiting on the meter box. Tabled.

**Atoah Street speed hump - update:**

Mayor Adams stated that this project is completed, and he has had positive comments from the Atoah Street residents.

**Eller Branch - survey:**

Shaun Adams stated that the survey is complete, and the Surveyor is working on the map. Tabled.

**Old Town Hall Exterior:**

Brian Johnson stated that he is still waiting on the quote for this project. Tabled.

**Fence repair - quotes:**

Mayor Adams stated that the responsible party has agreed to pay the \$2440.74 for the fence repair. Tabled.

**Bill Young – Road issues:**

Brian Johnson made a motion to table this issue. Debbie Beasley seconded the motion. Vote unanimous.

**RTA – Board Member:**

Brian Johnson made a motion to appoint Brady Cody as a Robbinsville Tourism Authority Board member to replace Teresa Garland for a two-year term. Kenneth Hyde seconded the motion. Vote unanimous.

**Ward Street – speed bump:**

Tabled.

**Temporary Water Use Policy:**

Brian Johnson recommends that a Temporary Water Use Policy be drafted to allow for one-week temporary water use at \$40 with no more than 2,500-gallon water use, to be presented at the next Regular Board meeting for Board approval.

**Town Hall Crosswalks:**

Mayor Adams stated that DOT will start on this project in three weeks. Tabled.

**Lawn Mower – Budget Amendment #10:**

Brian Johnson made a motion to approve Budget Amendment #10, \$9,300 for the new lawn mower. Kenneth Hyde seconded the motion. Vote unanimous.

**New Business:****Mayor Update:**

The Mayor stated that there will be a new Doctor's office in the old Phillips Restaurant starting this summer. He continues to work with McGill on various projects. He stated that Sonya Webster will look into the next Ethics training for the Board.

**Finance Update:**

The Finance Director stated that the current tax collection rate for the Town of Robbinsville is 97% at the end of March 2022. The Budget vs Actual for February 28, 2022 was presented to the Board. The Finance Director stated that the Utilities collection rate has increased from January 2021 at 93% to January 2022 at 97% due to the Water & Sewer Shut-off Code of Ordinance approved June 2, 2021.

**ARPA Funding - Resolution:**

Brian Johnson made a motion to approve the ARPA \$100,000 Funding Resolution for the Town's Water Treatment Plants. Kenneth Hyde seconded the motion. Vote unanimous. Brian Johnson made a motion to approve the Spring DWSRF Funding Application Resolution, to apply for additional funding for the Town's Water Treatment Plants. Kenneth Hyde seconded the motion. Vote unanimous.

**Beautification/Flower Arrangement request – Erin Emmons:**

Erin Emmons did not attend the meeting. Tabled.

**Rescue Coalition Outreach Center:**

Natashia McFadden with the Rescue Coalition Outreach Center requested \$2,204 for assistance in purchasing two refrigerators and a food warmer for the center. She also requested 25% of the Town's alcohol tax revenue. Debbie Beasley made a motion to table the request. Kenneth Hyde seconded the motion. Vote unanimous.

**Alleyway – David Hall:**

David Hall requested that the Town give back to him the section of Town alleyway directly behind his property. Brian Johnson stated that the Board will discuss this with the Town Attorney and get back in touch with him.

**Auditor RFP – Special Board Meeting:**

There will be a Special Board meeting on April 21, 2022 at 1:00 PM at the Town Hall to discuss the Auditor RFP's.

**Revved Up – John Colwell:**

Brian Johnson asked John Colwell to set up the CPN Institute meeting and the Board will attend.

**Wilma Millsaps – Sewer charges:**

Kenneth Hyde made a motion to reimburse Wilma Millsaps for the \$4,573.07 overpayment for sewer services. Brian Johnson seconded the motion. Vote unanimous. The Finance Director will bring a Budget Amendment for \$4,573.07 from the Fund Balance to the next Board meeting.

**Comp Hours Request – Eddie Brooms:**

Eddie Brooms requested that the Town pay him for his comp hour balance. Brian Johnson stated that the Board will look into amending the current Personnel Policy and get back in touch with him.

**HRA Policy:**

Brian Johnson made a motion to approve the Health Reimbursement Arrangement Plan with the following changes: add Disputed Medical Claims Procedure to the title of the plan, and that the plan will expire on June 30, 2024 with any remaining balance will be transferred to the insurance expense budget. Debbie Beasley seconded the motion. Vote unanimous.

**CDBG-I Grant Contract:**

Brian Johnson made a motion to approve the CDBG-I #21-I-4002 Contract for the second phase of the Sewer Infrastructure Improvements for Laura Street, N Main Street, Tapoco Road and Ford Street. Debbie Beasley seconded the motion. Vote unanimous.

**Hometown of Ronnie Milsap Signs:**

Mayor Adams will bring quotes for the signs to the next Board meeting.

**Balsam West Wi-Fi Equipment on Town Building:**

Mayor Adams will bring more information concerning this to the next Board meeting.

**UNC School of Government – Internship Program:**

Mayor Adams will ask surrounding Town's if they would like to share the cost of the Internship.

**Earth Day:**

There will be a Community Trash pick-up day on April 22, 2022.

**Water Plant – Actuator Replacement:**

Brian Johnson made a motion to approve the Perkinson Company quote of \$7,410 for the Water Plant actuator replacement and Budget Amendment #11. Debbie Beasley seconded the motion. Vote unanimous.



**Advertisement – Concert/Car Show/Poker Run:**

Debbie Beasley requested that Town to pay for Concert/Car Show/Poker Run advertisement Tabled.

**Closed Session:**

Brian Johnson made a motion to go into closed session at 2:30 PM. Kenneth Hyde seconded the motion. Vote unanimous. Debbie Beasley took the minutes for the closed session.

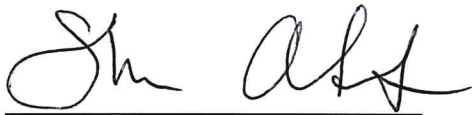
**Robbinsville Tourism Authority:**

Brian Johnson made a motion for the Board to review the Robbinsville Tourism Authority procedures. Kenneth Hyde seconded the motion. Vote unanimous.

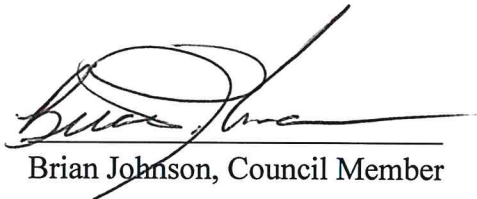
**American Tank Maintenance Contract:**

Brian Johnson made a motion to terminate the contract with American Tank Maintenance at the conclusion of three years. Kenneth Hyde seconded the motion. The Board voted unanimously to terminate the American Tank Maintenance contract.

Brian Johnson made a motion to adjourn the meeting at 3:32 PM. Kenneth Hyde seconded the motion. Vote unanimous.



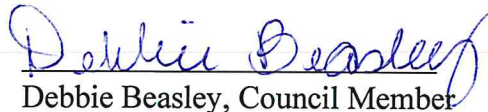
Shaun Adams, Mayor



Brian Johnson, Council Member

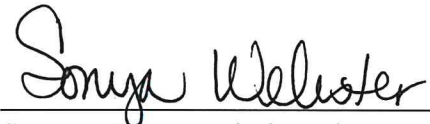


Kenneth Hyde, Council Member



Debbie Beasley, Council Member

ATTEST:



Sonya Webster, Clerk to the Board